

Low Hill Nursery School
Jenks Avenue
Low Hill
Wolverhampton
WV10 9JN

Tel: 01902 558124

Fax: 01902 551800

Website Address:
www.lowhillnurseryschool.co.uk

Wolverhampton City Council
Civic Centre
St. Peters Square
Wolverhampton
WV1 1RR
Tel: 01902 556556



Welcome to Low Hill Nursery School Prospectus

*"Children are our future, let us all join hands and walk
there with them."*

Tel: 01902 558124 Fax: 01902 551800

Acting Head Teacher
Mrs Natalie Showell

Chair of Governors
Ms Carol Ferron-Smith



Role of the Governors

The Governing Body ensures that the nursery school meets its statutory responsibilities and ensures that the provision for children and families is regularly monitored and evaluated.

Chair of Governors Ms Carol Ferron-Smith

LEA Ms Angie Clarke

Co-opted Governors Mrs Linda Campbell
Mr Michael Lloyd

Parent Governors Ms Nicola Whitehead
Mr Adam Stonier

Staff Governors Mrs Natalie Showell
Acting Head Teacher



Support Services

As part of the provision we offer support to the family as a whole. For example, we can offer you and your family support with the following:

- ♦ Debt Management
- ♦ Well Being & Mental Health Service
- ♦ Food Banks
- ♦ Referrals to outside agencies such as Health & Social Care
- ♦ Domestic Violence Issues
- ♦ Adult Education & Training
- ♦ Housing Issues
- ♦ Citizens Advice Bureau
- ♦ Credit Union
- ♦ Play Therapy

Please ask to speak to Michelle Dudley our Pastoral Manager should you require any information on the services we offer.

Dear Parents/Carers

Welcome to Low Hill Nursery School. We look forward to beginning our learning journey with you and your child.

Low Hill is a well established outstanding school, with an experienced staff team. Our aim is to work in partnership with you to achieve the very best outcomes for your child's future.

Ofsted quote:

"The children's interest in their learning is seen in their high levels of concentration, the enjoyment in their happy faces and their laughter."

I hope you find this prospectus useful. We are always available if you need to talk to us about any concerns you may have.

Nursery and Terrific For Twos Opening Hours

8.30am-11.30am Nursery Session/T42 session

11.30am-12.30pm Lunchtime

12.30pm-3.30pm Nursery Session/T42 Session

30 hours

8.30am-2.30pm

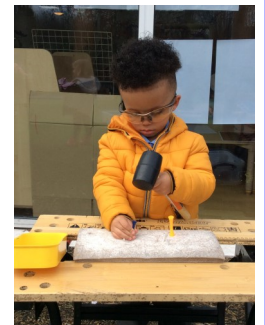
or 3.30pm with additional payment.

Sunflowers:

9am-12 noon

12 noon-3pm

9am-3 pm



Nursery Staff

Acting Head Teacher	Mrs Natalie Showell
Teacher and SENCO	Miss Emma Johnson
Pastoral Manager	Miss Michelle Dudley
Office Manager	Mrs Pauline Mitchell
Admin Assistant	Mrs Jas Heer

Blossom Room Staff

Unqualified Teacher	Mrs Runak Hamad
Early Years Practitioner	Ms Lizzy Cuthbert
Early Years Practitioner	Mrs Nicola Owen
Early Years Practitioner	Mr Steven Bernard
Early Years Practitioner	Miss Angela Bloomfield

Daisies Room

Early Years Practitioner	Miss Samantha Woodward
Early Years Practitioner	Miss Lisa Brough
Early Years Practitioner	Miss Michelle Bilboe

Poppies Room

Early Years Practitioner	Mrs Gagandeep Nagra
Early Years Practitioner	Miss Sarah Allen
Early Years Practitioner	Miss Ellie-Rose Powell

Sunflowers Room

Early Years Practitioner	Mrs Tara Smith
Early Years Practitioner	Mrs Parwinder Bhandal

School Terms and Holiday Dates 2019-2020

Autumn Term 2019

Monday 2nd September to Friday 25th October

*(School closed for home visits and staff training
2nd September to 6th September)*

Half Term: Monday 28th October to Friday 1st November

Monday 4th November to Friday 20th December

Spring Term 2020

Monday 6th January to Friday 14th February

Half Term: Monday 17th February to Friday 21st February

Monday 24th February to Friday 3rd April

Summer Term 2020

Monday 20th April to Friday 22nd May

Half Term Monday 25th May to Friday 29th May

Monday 1st June to Monday 20th July

Keeping our Children Safe

All our children must be accompanied to and from school by an adult and taken to their group leader in the Nursery. The Health and Safety of your child is our responsibility during school hours. Please ensure that whilst waiting to come into school, you are aware of the safety of your child. We respectfully ask that you keep your child close to you and that they are not allowed to run around on the school carpark.

Once children have been dismissed to your care at the end of the session, the responsibility for their health and safety lies with you as their parent/carer.

Our Safeguarding Policy reflects the Local Council's recommendations and the Government Document "Keeping Children Safe In Education". This includes the handling of medicines, child protection issues, the level of training accessed by staff in accident procedures, methods of reporting and informing concerns and incidents. If your child has an accident in school you will be Informed and asked to sign our accident record. We may ask you to sign a form if your child comes to school with an injury of any sort—this is to ensure that we know that he/she has not sustained the injury at school and you are aware of it.

All our policies are available on request and on the school website. Please take the time to read these policies.

Foody Things

Your child will be provided with toast and a drink at the beginning of their sessions. Milk and fruit is provided on a daily basis for the children. Drinking water is always available throughout the day.

Cooking with the children is part of our curricular activities. We enjoy celebrating and sharing food from different countries.

Nursery Staff

Site Manager

Mr Stuart Walker

Lunchtime Supervisors

Mrs Jolana Sivak

Ms Anna Enya

Miss Kaoma Campbell



School Cleaners

Mrs Kerry Evans

Ms Janet Tonks

Mr Nick Cole



Our Mission Statement

“Children are our future, let us all join hands and walk there with them.”

To achieve this we believe that:

- The well being of all our children and the high quality curriculum we offer underpins all that we do.
- We value all children’s achievements and celebrate success.
- We value and celebrate the rich diverse culture that is our community.
- We foster strong partnerships with parents/carers and encourage a shared approach in their child’s learning journey.
- All children are able to reach their full potential by offering a rich stimulating environment both indoors and outside, recognising children as individuals and offering an holistic approach to learning.
- We enhance our reputation by delivering high quality support for children with Special Educational Needs and their families. We offer a SEN Integrated resource base in our Sunflowers room.

How can I help my child?

All children are eager to explore and investigate. You can encourage their interest in learning simply by talking with your children about everyday experiences: shopping trips, cooking the tea, sharing books at bedtimes.

Ask your child what they have been doing at Nursery. Sometimes they won’t respond but they will appreciate your interest. Visit our Website to see what learning has been taking place.

Read stories and rhymes with your child. We have a weekly Story Book Club where you can borrow a book to share.

Health and Safety

Forest school at Low Hill Nursery is all about offering our children exciting experiences. This will involve discovering the outdoor classroom. During these sessions we will use equipment not usually offered to children. This will be done in strict safety conditions enabling your child to learn by risk taking. While we do wish to protect the health and well being of your children we also want them to experience a wealth of knowledge. This will be supported by experiencing all weather conditions. For this reason we ask you to provide suitable clothing for your child, like a warm coat in cooler weather, sensible shoes and clothes that you do not mind getting dirty. This will enable us to provide your child with many new learning experiences.

We aim to keep your children safe at all times. As part of our curriculum we encourage a range of activities to help keep your children healthy. Our outdoor curriculum reflects our indoor educational provision.

You can access our Health & Safety Policy on our website www.lowhillnursery.co.uk

Golden Rules

Bring your child to Nursery as regularly as possible and on time for the start of their sessions.

Nursery and Toddler sessions start at 8.30 am for the morning children and at 12.30 pm for those who attend in the afternoon.

Sunflower sessions for Nursery aged children start at 9 am for morning children and 12.30pm for afternoon children.

Children who stay all day start at 9am and leave at 3pm.

Collect your child on time.

Collection times are:

11.30 am for morning children 3.30 pm for afternoon children

12 noon for morning Sunflowers children and 3 pm for all day Sunflowers and afternoon Sunflowers children.

We offer a 30 hour provision. You are eligible if...

All parents in the household work at least 16 hours per week at the National minimum or living wage. Please speak to Pauline or Jas if you think you may qualify. 30 hour children attend between 8.30 am and 2.30 pm. We offer an extension to this facility so that your child can stay at Nursery until 3.30 pm. There is a charge of £5 per day for this provision. Ensure that you inform us in advance if you need anyone else to collect your child from nursery and please ensure that this person is over the age of 16 and has access to your pass-word.

Please inform us if your child is ill and is not able to attend. You can call the school office on 01902 558124 at anytime and leave a message.

If your child is diagnosed with any medical condition that may require us to administer any medicines, it is your responsibility to inform the school immediately so that we can complete the relevant medical plan and ensure your child's safety whilst in school.

No Mobile phones are allowed in the classrooms so please ensure you put your phone away whilst dropping off or picking up your child.

Aims

At Low Hill Nursery School we are committed to working together as a partnership with parents, community and practitioners.

We believe that all children have the right to:

A happy, caring and nurturing environment where all children can reach their full potential within the provision of a truly holistic approach to learning.

A rich, stimulating and exciting curriculum which recognises children's learning styles, promotes self esteem and independence and encourages enquiring minds.

A balance of child initiated and adult focussed learning.

A safe and secure environment, where Children are challenged, allowed to make choices, predict, evaluate and make decisions.



Our Approach to Learning

We believe in an holistic approach to learning, understanding and recognising that children have individual learning styles.

The child, the family and their wellbeing is the heart of everything we do.

We believe home, school and practitioner work together to ensure all children are able to reach their full potential.

We believe that our children's learning begins in the home. We support and extend their learning by providing a challenging, stimulating, well resourced, well organised environment which enables each child to develop physically, socially, emotionally, intellectually, morally and spiritually.

We implement the Early Years Foundation Stage recognising that play based activities and opportunities to investigate, explore, enquire, predict and evaluate can take place in a climate without fear or compromise.

We believe every child has a right to a safe, secure environment where everyone regardless of gender, culture, ethnicity or Special Needs are treated as individuals and can derive pleasure, independence and confidence through learning.

We ensure that all staff are well qualified and highly skilled in order to have high expectations of the children and are able to deliver a quality curriculum which meets individual needs.

We celebrate every milestone, however small.
We promote opportunities to share learning experiences with the wider community.

Things you need to know

Please dress your child in practical clothes. We enjoy a range of creative activities (jelly, paint and spaghetti can be messy).

For your child's safety please ensure their footwear is practical.

Studs only in ears please. There is nothing more painful than catching an earring on clothing. We will not be held responsible for any accidents that occur due to the wearing of jewellery.

Your child may need changing during the nursery session. Please ensure that your child always has a change of underwear (or nappies) and clean clothes in a **named bag** to leave on their peg. We cannot provide a change of clothes or nappies for your child.

If you are not able to collect your child yourself, in the interests of safeguarding, please inform the office or keyworker giving details of the person you have nominated to collect your child. Please ensure that you inform the office or nursery staff of any change in mobile or other telephone numbers, or update this on our Sims system through our Website.

If your child has sickness or diarrhoea they need to be kept at home for **48 (forty eight) hours after the last occurrence** before returning to Nursery.

Finally we do ask for £1 a week for School Fund. This helps towards the cost of breakfast club and cooking activities.

If you feel you have any problem or concern at any time - please see your child's practitioner who will discuss these issues with you. If you still feel that matters have not been resolved then you can make an appointment to speak with the Head Teacher or Pastoral Manager. Natalie Showell or Michelle Dudley will ensure that they speak with you as soon as they are available.