



"Children are our future: let us all join hands and walk there with them"

Low Hill Nursery School Admissions Policy 2018-19

The school will implement the admissions policy detailed by the guidance of Wolverhampton MBC.

The school has a total of 120 places for 3 and 4 year olds.

Some of these places are taken by children who are eligible for a 30 hour funded place.

In order to access 30 hours, parents are required to meet a criteria set out by the Government. Further information regarding this can be accessed from the school office.

We also offer a total of 48 places for 2 year olds and 24 places for those children who are rising 3.

The school has provision for 10 places in a Special Educational Needs resource which is separately funded by the Local Authority and caters for those children who have complex SEN and have been allocated a place with us by the Local Authority

Parents are able to complete admissions forms at any time after their child is born and their details will be kept securely on our system.

In order to access a place in our 2 year old provision, families are required to meet certain criteria. Families are entitled to 2 year old provision if they are in receipt of certain benefits.

Parents are encouraged to visit the school for further details and guidance around application of the funding. Our team will be happy to help. In the event that the school places are all taken, we will keep a waiting list. Children will be admitted in age order unless they are referred to us by social care (LAC, CP, CIN) or have additional needs identified by external agencies which require priority admission.

Our Rising 3 s provision caters for those children who have been in receipt of 2 year old funding but are not yet eligible for 3-4 year old funding.

The school receives funding for these children to ensure a smooth transition through the school and support children's wellbeing. In the event of the Nursery room being full, children can be kept in the other rooms until places become available for them to move. This will be done in consultation with parents and the provision will be tailored according to developmental needs.

Children who become eligible for a place within the Nursery room do so in the term after their third birthday. Those who are on our waiting list are contacted during the term before and invited in the first instance to an open day at the Nursery School. This gives

parents and children the opportunity to meet with staff, ask questions and decide whether or not they still require a place.

If this is the case, practitioners arrange a home visit for the family at a mutually convenient time. At the home visit, parents are given more detailed information and a starting date and time for initial visits.

Children are usually started in order of age, unless they are referred to us by Social care (LAC, CP, CIN) or have additional needs identified by outside agencies which require priority admission. All children will be attending for full sessions within 3 weeks of the new term beginning, unless there are special circumstances. We will always ensure that the transition from home or from another setting into the Nursery is a positive and empowering one which benefits children's futures. We will work alongside parents to support the unique child in this process and prepare them well for their journey into education.

Children will be admitted into Nursery every term until all places are full. We can offer flexibility for the uptake of the 15 hours free Nursery education and will ensure where possible that both parents and children's needs are met in this process.

Rising threes can enter our Nursery provision and attract funding from the term before their 3rd birthday, provided they have a Terrific for Twos voucher number. These places will be offered where vacancies exist.

Date Approved by Governors:

Chair of Governors Signature:

Review Date